

MINUTES OF THE HONINGHAM PARISH COUNCIL

MEETING HELD ON

WEDNESDAY 13TH NOVEMBER AT 7:30PM

Councillors Present: Ryan Harvey, Anthony Meynell (Chair) & Bernie Perrett

Members of the Public Present:

Clerk: Samantha Bromley

1. Apologies.

Apologies were received and accepted from Cllr Jules Dean & Cllr Stacey Bertram (alternative commitments).

2. Co-Option.

It was noted that there are 2 Parish Councillor vacancies.

3. Minutes.

The minutes of the meeting of the Council held on Wednesday 11th September 2024 were AGREED as a true and accurate record and signed by the Chair.

4. Declaration of Interest.

4.1. No pecuniary or non-pecuniary interests were declared.

4.2. No dispensation requests were received.

5. To receive matters not elsewhere on the agenda.

5.1. The Parish Partnership grant application has been completed prior to agreement from Highways. The Council has contacted Highways and are waiting for a response.

5.2. The Chair informed the meeting that he attended a National Highways Event where an update was given on the A47 Dualling Scheme. During the event, attendees were shown drone footage taken in September which showed how much work is going on already, a lot of which can't be seen from the road, for example, the tud crossing, which is well on the way, as is the flyover just to the North of the Wood Lane and Burrys Lane Junction. It was also noted that from the 18th to the 23rd of November, Dereham Road and Burrys Lane will be closed so there will be no traffic driving through due to contractors coming to clear vegetation and remove trees to make room for the cycleway along the footpath above Merry Wood.

5.3. It was noted that Cllr S. Bertram met with the resident on Saturday to discuss the location of the memorial bench, and that the resident would be purchasing the bench. Further updates are to be noted in the next meeting when Cllr S. Bertram is present.

5.4. To receive an update on the purchase of the birch trees to be planted on the Green. DEFFERED.

5.5. Instructions explaining how to check the defibrillator have been written. The Clerk will perform this check once before handing the details over to the Honingham Buck who will be conducting future monthly inspections. Batteries and pads have been ordered. Once these are in place, the defibrillator will be put back into action.

5.6. It was noted that an individual has been identified who can repair the oak finial, which joins the weathervane to pump house, and that they will be contacted next week.

5.7. A grant application, for the purchase of planters, is in the process of being written.

5.8. It was noted that five residents attended the gym equipment session and received an excellent demonstration on using each piece of equipment. Members of the public were encouraged to use the equipment, stating that it can improve strength and flexibility.

6. Public Participation & Reports.

- 6.1. County Cllr Greg Peck was not present.
- 6.2. District Cllr Peter Bulman gave a brief update regarding NCC, as County Cllr Greg Peck was not present. The meeting was informed that a key issue now is the Western Link Project and whether the project will continue. He noted that it is believed that a change in Government has affected the issue. It has not been cancelled; however, it does not feature as one of their projects and that certain individuals have lobbied the Transport Minister to have it axed. The meeting was also informed that NCC are reviewing the budget for next year and it seems inevitable that Council Tax will need to be increased.
Cllr Peter Bulman then gave his report as District Councillor, explaining that there are two pubs in his constancy that have now closed, which he is trying to get movement on. He believes that one pub has been bid on with the intention of keeping it a pub and the other is being held up by a caravan parked outside of the pub on Highways Land, which will hopefully be resolved soon. He added that pubs are closing every week and that there are only two types of pubs that are surviving currently, those are wet pubs (which are in cities) and country pubs which serve food. The meeting was then informed that the District Council are also going through their budgetary process and that he will be opposing an increase in Council Tax. - *District Councillor Peter Bulmer was asked to explain how 14 million pounds has been spent, yet nothing physical has been done.* - Cllr Peter Bulmer explained that the money has been spent on preparation and the planning process which included a lot of environmental considerations.
- 6.3. The Police were not present.
- 6.4. Open forum for members of the public:
 - 6.4.1. It was reported that the Board Walk, through The Fen, has become slippery because the wire which was on the ground surface has worn away. – Clerk to contact the Ramblers Association to replace the wire.

7. Open Spaces.

- 7.1. It was AGREED to speak to the District Council to for permission to move the dog waste bin to preferably the West End of Mill Lane or the East End of West Lane, if more suitable.
- 7.2. To consider purchasing a replacement climbing frame for the playground. DEFFERED.
- 7.3. To discuss 'Highways, Transport & Waste Infrastructure: Urban Grass Cutting' correspondence. DEFFERED.
- 7.4. The Clerk read a letter from a member of the public concerning the future of the Old Bowling Green. The meeting was informed that these funds were given to the Village Hall Committee, not the Parish Council. These funds have been used on the refurbishment of the Old Bowling Green.
- 7.5. It was noted that the SAM2 camera isn't working; one set of batteries is flat and the other set won't hold charge. – Chair to contact the coordinator.

8. Funding.

It was noted that the Village Hall Committee are organising an event to commemorate the 80th anniversary of VE and VJ Day on Sunday 4th May 2025 at 2pm. – Clerk to forward the funding invitation to the Village Hall Committee.

9. Planning Matters.

- 9.1. To consider consultee response to applications received from Broadland District Council:
 - 9.1.1. 2023/3739 – Food Enterprise Park, Colmans Close, Honingham, Norfolk
– Roadway from the improved A47 junction to the Food Enterprise Park

(Revised Proposal). NO OBJECTION.

- 9.1.2. 2024/2520 – Two storey rear extension – Bridge House, 9 The Street, Honingham, Norfolk, NR9 5B. NO OBJECTION.
- 9.2. To consider consultee response to any other applications received from Broadland District Council after the publication of the agenda: NONE.
<https://www.southnorfolkandbroadland.gov.uk/planning-applications/find-planning-application>.
- 9.3. To receive notifications of decisions made by Broadland District Council:
 - 9.3.1. 2024/2101 – 3 Richmond Close, Honingham, Norfolk, NR9 5BP – Two Storey Side Extension. APPROVED with conditions. Noted.
 - 9.3.2. 2024 – The Old Mill, 7 The Street, Honingham, Norfolk, NR9 5BL – Retrospective planning for retention of new wall to replace existing blockwork perimeter wall and trellis on side wall – APPROVED with conditions. Noted.

10. Finance and Governance Matters.

- 10.1. It was RESOLVED to AGREE the following payments, proposed Cllr A. Maynell and Cllr R. Harvey.

Payee	Description	Method	Net	VAT	Gross
E G Grounds Care Ltd	Grass Cutting (701)	Cheque	£125.00	£25.00	£150.00
E G Grounds Care Ltd	Grass Cutting (674)	Cheque	£125.00	£25.00	£150.00
E G Grounds Care Ltd	Grass Cutting (673)	Cheque	£125.00	£25.00	£150.00
Staffing	Salary/HMRC	Cheque	£383.55	£0.00	£383.55
Clerk	Mileage	Cheque	£13.50	£0.00	£13.50
Clerk	Defibrillator Pads	Cheque	£144.95	£28.99	£173.94
Clerk	Defibrillator Batteries	Cheque	£27.91	£5.58	£33.49

**To include any invoices received after the publication of the agenda.*

11. Administration.

- 11.1. It was RESOLVED to AGREE to purchase the Asus X1502Z (15.6" Intel-i3 8Gb Ram 256Gb SSD) for £399.00 and antivirus for £25.00 a year. Cheaper 1.
- 11.2. The Planning Protocol Policy was reviewed and adopted.

12. Correspondence.

- 12.1. Galliford Try: A47 Footpath Closure Update. Noted & on website.
- 12.2. Galliford Try: Vegetation Clearance. Noted.
- 12.3. Resident: Traffic Lights on the Mattishall Road. Noted.
- 12.4. CIL: Community Infrastructure payments to Parish and Town Councils. Noted.
- 12.5. Resident: Severe Potholes. Noted.
- 12.6. South Norfolk: Unauthorised Encampment Guidance document for Parish/Town clerks. Noted.
- 12.7. Galliford Try: Road Closure on Berrys Lane and Dereham Road. Noted.
- 12.8. Norwich Western Link: Update on Traffic Mitigation for Taverham Road. Noted.

13. Items for the Next Meeting.

None.

14. Next Meeting of the Council.

It was noted that the next meeting of the Council is to be held on Wednesday 8th January 2025 at 7:30pm in the Honingham Village Hall.

It was RESOLVED to AGREE, under the Public Bodies (Admission to Meetings) Act 1960, to exclude members of the press and public for the following confidential items:

15. Staffing.

It was noted that the Clerk, Samantha Bromley, has passed her probation review and signed the Staff Probation Report.

Meeting Closed at: 8:30pm

DRAFT