

# Honingham Parish Council

Parish Councillors are hereby summoned, and members of the press and public are invited, to attend the next meeting of the Parish Council to be held at **7:30pm** on Wednesday 13<sup>th</sup> November 2024, at the Honingham Village Hall.

Clerk: Samantha Bromley

Date: 07/11/2024

## AGENDA

### **1. Apologies.**

To consider and approve apologies for absence.

### **2. Co-Option.**

To note Councillor vacancies.

### **3. Minutes.**

To approve minutes of the Parish Council meeting dated Wednesday 11<sup>th</sup> September 2024.

### **4. Declaration of Interest.**

4.1. Councillors are invited to declare a pecuniary or non-pecuniary interest on any subject on the agenda.

4.2. To consider any dispensation requests.

### **5. To receive matters not elsewhere on the agenda.**

5.1. To receive an update on the bus shelter.

5.2. To receive an update on the A47 Dualling Scheme.

5.3. To receive an update on the memorial bench.

5.4. To receive an update on the purchase of the birch trees to be planted on the Green.

5.5. To receive an update on the defibrillator.

5.6. To receive an update on the repair of the weathervane.

5.7. To receive an update on the purchase of planters.

5.8. To receive a report on the gym equipment session.

### **6. Public Participation & Reports.**

6.1. To receive reports from County Cllr Greg Peck if present.

6.2. To receive reports from District Cllr Peter Bulman If present.

6.3. To receive a report from the Police if present.

6.4. Open forum for members of the public:

### **7. Open Spaces.**

7.1. To discuss the possibility of moving one of the dog waste bins from the East end of the village to Mill Lane.

7.2. To consider purchasing a replacement climbing frame for the playground.

7.3. To discuss 'Highways, Transport & Waste Infrastructure: Urban Grass Cutting' correspondence.

7.4. To consider the future of the Old Bowling Green.

7.5. To note that the SAM2 camera isn't working and AGREE any action.

### **8. Funding.**

To consider applying for £500 from the Norfolk Armed Forces Covenant 2025

Commemoration Fund to commemorate the 80<sup>th</sup> anniversaries of VE and VJ Day in 2025.

## 9. Planning Matters.

- 9.1. To consider consultee response to applications received from Broadland District Council:
- 9.1.1. 2023/3739 – Food Enterprise Park, Colmans Close, Honingham, Norfolk – Roadway from the improved A47 junction to the Food Enterprise Park (Revised Proposal). NO OBJECTION.
  - 9.1.2. 2024/2520 – Two storey rear extension – Bridge House, 9 The Street, Honingham, Norfolk, NR9 5BL.
- 9.2. To consider consultee response to any other applications received from Broadland District Council after the publication of the agenda:  
<https://www.southnorfolkandbroadland.gov.uk/planning-applications/find-planning-application>.
- 9.3. To receive notifications of decisions made by Broadland District Council:
- 9.3.1. 2024/2101 – 3 Richmond Close, Honingham, Norfolk, NR9 5BP – Two Storey Side Extension. APPROVED with conditions.
  - 9.3.2. 2024 – The Old Mill, 7 The Street, Honingham, Norfolk, NR9 5BL – Retrospective planning for retention of new wall to replace existing blockwork perimeter wall and trellis on side wall – APPROVED with conditions.

## 10. Finance and Governance Matters.

- 10.1. To RESOLVE to AGREE the following payments:

Payee	Description	Method	Net	VAT	Gross
E G Grounds Care Ltd	Grass Cutting (701)	Cheque	£125.00	£25.00	£150.00
E G Grounds Care Ltd	Grass Cutting (674)	Cheque	£125.00	£25.00	£150.00
E G Grounds Care Ltd	Grass Cutting (673)	Cheque	£125.00	£25.00	£150.00
Staffing	Salary/HMRC	Cheque	£383.55	£0.00	£383.55
Clerk	Mileage	Cheque	£13.50	£0.00	£13.50

*\*To include any invoices received after the publication of the agenda.*

## 11. Administration.

- 11.1. To RESOLVE to AGREE to purchase a new Parish Council laptop.
- 11.2. To review and adopt a Planning Protocol Policy.

## 12. Correspondence.

- 12.1. Galliford Try: A47 Footpath Closure Update. Circulated & on website.
- 12.2. Galliford Try: Vegetation Clearance. Circulated.
- 12.3. Resident: Traffic Lights on the Mattishall Road. Circulated.
- 12.4. CIL: Community Infrastructure payments to Parish and Town Councils. Circulated.
- 12.5. Resident: Severe Potholes. Circulated.
- 12.6. South Norfolk: Unauthorised Encampment Guidance document for Parish/Town clerks. Circulated.
- 12.7. Galliford Try: Road Closure on Berrys Lane and Dereham Road. Circulated.
- 12.8. Norwich Western Link: Update on Traffic Mitigation for Taverham Road. Circulated.

## 13. Items for the Next Meeting.

To receive items from Councillors for inclusion on the next agenda.

**14. Next Meeting of the Council.**

To note when the next meeting of the Council will take place.

**To pass a resolution under the Public Bodies (Admission to Meetings) Act 1960 to exclude members of the press and public for the following confidential items**

**15. Staffing.**

To discuss the Clerks performance review.