

Honingham Parish Council

Parish Councillors are hereby summoned, and members of the press and public are invited, to attend the next meeting of the Parish Council to be held at 7:30pm on Wednesday 12th March 2025, at the Honingham Village Hall.

Clerk: Samantha Bromley

Date: 07/03/2025

AGENDA

1. Apologies.

To consider and approve apologies for absence.

2. Minutes.

To approve the minutes of the Parish Council meeting dated Wednesday 8th January 2025.

3. Declaration of Interest.

3.1. Councillors are invited to declare a pecuniary or non-pecuniary interest on any subject on the agenda.

3.2. To consider any dispensation requests.

4. To receive matters not elsewhere on the agenda.

4.1. To note that the memorial bench for Rita Barker has successfully been installed on the Village Green. Snowbells are being planted behind and either side of the bench.

4.2. To note that the application for free trees to plant in the Village Green was successful and will be delivered in November 2025.

4.3. To note that the application to have the Village Pump's weathervane repaired through the TV programme, The Repair Shop, has been submitted. The following automated message was received: Many thanks for your application to The Repair Shop. We've had a huge amount of interest in the show, so unfortunately cannot respond to every enquiry. If we can help with your repair, a member of the team will be in touch, but bear in mind due to the large volume of interest it may be a while before you hear from us. Thank you for your patience and good luck!

4.4. To note that the Council's application to the Hornsea3 Community Fund was unsuccessful on this occasion. Response included: We regret that we are unable to provide additional feedback on all decisions. This is because the overriding reason most grant requests are unsuccessful is that we receive such large numbers, we regretfully have to decline many commendable applications simply due to the high competition.

4.5. To note that the Parish Council was awarded £1000.00 from the Veolia Sustainability Fund to be used towards the Village Green.

4.6. To note that the Ramblers Association has agreed to replace the wire on the boardwalk through The Fen.

4.7. To note that, following the Council's letter to MP Jerome Mayhew regarding concerns about communication and support for vulnerable residents during the transition to voiceover internet protocol, MP Jerome Mayhew has written to Ofcom to assist with this issue.

4.8. To note that the Council has £7,771.19 of CIL money to spend this year.

4.9. To receive an update on moving one of the dog waste bins from the West end to the East end of Mill Lane.

5. Public Participation & Reports.

- 5.1. To receive reports from County Cllr Greg Peck if present.
- 5.2. To receive reports from District Cllr Peter Bulman If present.
- 5.3. To receive a report from the police if present.
- 5.4. Open forum for members of the public:

6. Open Spaces.

- 6.1. To consider purchasing a replacement climbing frame for the play park and AGREE any action.
- 6.2. To consider additional improvements to the bus stop at the junction of Colton Road and Mattishall Road.
- 6.3. To receive the playground inspection reports for January and February 2025.

7. Ailwyn Cup.

To award the 2024 Ailwyn Cup.

8. Planning Matters.

- 8.1. To consider a consultee response to applications received from Broadland District Council:
- 8.2. To consider a consultee response to any other applications received from Broadland District Council after the publication of the agenda:
<https://www.southnorfolkandbroadland.gov.uk/planning-applications/find-planning-application>.
- 8.3. To receive notifications of decisions made by Broadland District Council:
- 8.4. To note that the Council submitted the following response to the Weston Longville and Taverham Road (Honingham) Speed Limits Traffic Regulation Order (TRO) Preliminary Consultation: Honingham Parish Council offers its strong support for the speed mitigation measures proposed for Taverham Lane.

9. Finance and Governance Matters.

- 9.1. To receive a bank reconciliation up to 28/02/2025.
- 9.2. To note that the price for the Microsoft 365 annual subscription has decreased from £103.20 to £97.20. Payment is scheduled for 12th March 2025.
- 9.3. To appoint an internal auditor for the financial year 2024-25.
- 9.4. To note that £24.66 was paid to the previous clerk for an underpayment of 2hours during her employment, this has been included in Staffing under item 9.5.
- 9.5. To note that the Clerk worked an additional 7 hours in the week of 06/01/2025. This is reflected in Staffing under item 9.7.
- 9.6. To note that the following payments were made in February:

Payee	Description	Method	Net	VAT	Gross
Staffing	Salary/HMRC/WFHA	BACS	£430.74	£0.00	£430.74

9.7. To RESOLVE to AGREE the following payments:

Payee	Description	Method	Net	VAT	Gross
NPTS	Annual Subscription	BACS	£107.18	£0.00	£107.18
Staffing	Salary/HMRC/WFHA	BACS	£490.44	£0.00	£490.44

**To include any invoices received after the publication of the agenda.*

10. Administration.

- 10.1. To decide the dates of the Council's bi-monthly meetings for the financial year 2025-26.
- 10.2. To AGREE Councilors' responsibilities, inc. planters.
- 10.3. To review the Standing Orders.
- 10.4. To review the Code of Conduct.
- 10.5. To review the Financial Regulations.
- 10.6. To review the Risk Management Policy.
- 10.7. To review the Publication Scheme.
- 10.8. To review the Asset Register.

11. Correspondence.

- 11.1. Galliford Try: Mattishall Lane Closure/ Circulated.
- 11.2. NNFunding: Funding for projects to reduce nutrients entering our watercourses and release housing. Circulated.
- 11.3. NCC: Update on Traffic Mitigation for Taverham Road. Circulated.
- 11.4. Galliford Try: A47 Blofield and Tuddenham Quarterly Newsletter. Circulated.

12. Items for the Next Meeting.

To receive items from Councillors for inclusion on the next agenda.

13. Next Meeting of the Council.

To note when the next meeting of the Council will take place.

To pass a resolution under the Public Bodies (Admission to Meetings) Act 1960 to exclude members of the press and public for the following confidential items

14. Play Park.

To RESOLVE to AGREE which company to use and which piece of equipment to purchase and AGREE any other actions.