

Honingham Parish Council

Parish Councillors are hereby summoned, and members of the press and public are invited, to attend the next meeting of the Parish Council to be held at 7:00pm on Wednesday 11th September 2024, at the Honingham Village Hall.

Clerk: Samantha Bromley
Date: 06/09/2024

AGENDA

1. Apologies.

To consider and approve apologies for absence.

2. Co-Option.

- 2.1. To note Councillor Vacancies
- 2.2. To consider applications of co-option.

3. Minutes.

To approve minutes of the Parish Council meeting dated Wednesday 10th July 2024.

4. Declaration of Interest.

- 4.1. Councillors are invited to declare a pecuniary or non-pecuniary interest on any subject on the agenda.
- 4.2. To consider any dispensation requests.

5. To receive matter not elsewhere on the agenda.

No decision may be made under this item.

- 5.1. The annual CIL report has been submitted.
- 5.2. Notification of exempt status 2024 has been received by the external auditor.

6. Public Participation & Reports.

- 6.1. To receive reports from County Cllr Greg Peck if present.
- 6.2. To receive reports from District Cllr Peter Bulman If present.
- 6.3. To receive a report from the Chair regarding the 7 parishes Chairs meeting, 4th September.
- 6.4. Open forum for members of the public:

7. Open Spaces.

- 7.1. To consider an invitation to apply for free tree packs for the community.
- 7.2. To discuss the repair to the playground gates and AGREE any actions.
- 7.3. To discuss the repair of the pumphouse weathervane and AGREE any actions.
- 7.4. To discuss telephone companies withdrawing hard copper wire landlines and AGREE any actions.
- 7.5. To discuss the responsibility of monthly playground inspections.

8. Funding.

- 8.1. To consider options for the Parish Partnership Scheme 2024/25.
- 8.2. To consider options for the Hornsea 3 Community Fund.

9. Planning Matters.

- 9.1. To consider consultee response to applications received from Broadland District Council:
 - 9.1.1. 2024/2101 - 3 Richmond Close Honingham Norfolk NR9 5BP - Two Storey Side Extension.
 - 9.1.2. 2024/2358 - Field View Colton Road Honingham Norfolk NR9 5BB – Works to TPO trees - Sectional felling Spruce.

9.1.3. 2024/2520 - Bridge House 9 The Street Honingham Norfolk NR9 5BL - Two storey rear extension.

9.2. To consider consultee response to any other applications received from Broadland District Council after the publication of the agenda:
<https://www.southnorfolkandbroadland.gov.uk/planning-applications/find-planning-application>).

9.3. To receive notifications of decisions made by Broadland District Council:

10. Finance and Governance Matters.

10.1. To receive July and August's bank reconciliation.

10.2. To RESOLVE to AGREE the following payments:

Payee	Description	Method	Net	VAT	Gross
E G Grounds Care Ltd	Grass Cutting (608)		£125.00	£25.00	£150.00
E G Grounds Care Ltd	Grass Cutting (595)		£125.00	£25.00	£150.00
E G Grounds Care Ltd	Grass Cutting (539)		£125.00	£25.00	£150.00
NPTS	Councillor Training		£52.00	£0.00	£52.00
Staffing	Salary/HMRC		TBC	£0.00	TBC

**To include any invoices received after the publication of the agenda.*

11. Administration.

To note that the Parish Council defibrillator has been taken out-of-action and discuss the responsibility for monthly checks.

12. Correspondence.

12.1. SEP & DEP: Sheringham Shoal and Dudgeon Offshore Wind Farm Extension Projects - upcoming surveys.

12.2. SEP & DEP: Sheringham Shoal and Dudgeon Offshore Wind Farm Extension Projects.

12.3. Highways, Transport & Waste Infrastructure: Urban Grass Cutting.

12.4. District Council: South Norfolk Village Clusters Housing Allocations Plan - Regulation 19 Pre-submission Addendum.

12.5. District Council: South Norfolk Village Clusters Housing Allocations Plan - Regulation 19 Pre-submission Addendum.

13. Items for the Next Meeting.

To receive items from Councillors for inclusion on the next agenda.

14. Next Meeting of the Council.

To note when the next meeting of the Council will take place.

To pass a resolution under the Public Bodies (Admission to Meetings) Act 1960 to exclude members of the press and public for the following confidential items

15. Staffing

To review and sign the contract for the new Clerk, Samantha Bromley.